

MetroTex Use Only

DATE:

BY:

MEM #:

FIRM #:



MetroTex
Association of
REALTORS®, Inc.

STATUS CHANGE FORM

Please submit a separate form for each individual.

Allow two working days after receipt for processing.

Email: membership@dfwre.com

Fax: 214-637-5951 or 817-796-5421



Greater Metro
Multiple
Listing
Service

1

Agent Name: _____ Agent License #: _____

Reporting Office: _____

Street Address: _____ Phone #: _____

City: _____ State: _____ ZIP: _____

2

UPDATE/CHANGE AGENT INFORMATION: (If MetroTex is not your primary Board, please attach a letter of good standing from your primary board)

Primary Board: _____ Email: _____

(email address is required for all billings)

Main Contact Phone: _____

Is this a mobile phone # Y N

Home Address: _____ City: _____ Zip: _____

Check here if home is preferred mailing address (all bills are sent via email)

Check here if personal fax is preferred fax. Fax Number: _____

3

MLS ACCESS LEVEL: Agent- Add/Modify (06) Agent/No Load(04) Designate /Mgr.(03) Office Mgr.(23)

(The Designate/Mgr. access level allows add/modify access to all listings in only the office location the individual is located - The Office Mgr. access level allows add/modify access to all listings in all branch offices associated with the MLS Participant)

The following access levels require the name and license # of the agent(s) you will be working for:

Licensed Personal Asst. (14)** Unlicensed Office Asst. (95)**

(This access level does not pay quarterly MLS fees)

**Name & License Number of agent (s) you assist: _____

4

OFFICE TRANSFER: Receiving Broker assumes responsibility for all KeyCards & KeyBoxes issued to this member.

*A \$10 transfer fee will be billed to the licensee once the transfer is completed.

FROM Firm: _____ MLS Office Code: _____

Address: _____ Phone #: _____

TO Firm: Dash Realty MLS Office Code: DASHR01

Address: 13276 Research Blvd., suite # 107, Phone #: 877.987.7653
Austin TX 78750

5

REMOVE/INACTIVATE: License returned to TREC On (Date): _____

Return KeyBoxes or complete Electronic KeyBox Transfer Report to transfer any Keyboxes issued to this member.

Display Key and equipment must be returned within 5 days of inactivation of membership.

6

2/20/2019

AUTHORIZED SIGNATORY:

MOHAMMAD-ALI TUKODI

3D87918F6FC4418
(Principal Broker or Authorized Signature)